

## **FAULKNER COUNTY QUORUM COURT**

### **ORDINANCE 15-1**

**Be it enacted by the Quorum Court of the County of Faulkner, State of Arkansas, an Ordinance to be entitled: An Organizational Ordinance for the 2015-16 Faulkner County Quorum Court.**

WHEREAS, Act 130 of 1975 of the Arkansas General Assembly requires the County Quorum Courts to meet monthly at a time and place specified by ordinance and authorizes the calling of special meetings.

#### **Section 1: Regular Meeting**

The regular monthly meeting of the Faulkner County Quorum Court shall be held at 7:00pm on the third Tuesday of each month in Courtroom "A" of the Faulkner County Courthouse .

If Courtroom "A" of the Faulkner County Courthouse is not available for a meeting, the Quorum Court shall hold its regular meeting at some other convenient location within the city of Conway as designated by the Faulkner County Judge.

#### **Section 2: Special Meeting**

Special meetings of the Faulkner County Quorum Court may be called by the County Judge or by a majority of the elected Justices of the Peace upon at least twenty-four (24) hours' notice.

Such notice shall include the time, date, and place of the special meeting; provided that the meeting shall not be held outside of the boundaries of Faulkner County. The notice shall also include the general purpose of the meeting.

Notice of a special meeting given at any regular or special meeting shall constitute due notice to the members present. The County Clerk shall be responsible for providing timely notice to absent members, as well giving public notice, containing the information listed above.

Notice of a special meeting called by the County Judge shall be accomplished by the County Judge notifying the County Clerk in writing, if time permits, who shall be responsible for notifying each Justice individually in writing, if time permits, and giving due public notice.

Notice of a special meeting called by a majority of the Justices shall be accomplished by one member notifying the County Clerk in writing, if time permits. Such notice shall also include the names of the each Justice making up the majority calling the meeting. The

County Clerk shall be responsible for notifying the County Judge and other Justices in writing, if time permits, and giving due public notice.

### **Section 3: Rescheduling a Regular Meeting**

Regular meetings of the Faulkner County Quorum Court shall be rescheduled only by a resolution approved by a majority of the elected Justices of the Peace at a regular or special meeting or by a petition signed by a majority of the elected Justices of the Peace.

The resolution or petition shall include the time, date, and place of the rescheduled meeting; provided that the meeting shall not be held outside of the boundaries of Faulkner County.

Any petition rescheduling a regular meeting shall be delivered to the County Clerk at least twenty-four (24) hours before the regular or rescheduled meeting, whichever shall be the sooner.

Notice of a rescheduled meeting given at any regular or special meeting of the Quorum Court shall constitute due notice to the members present. The County Clerk shall be responsible for giving timely notice to absent members as well as giving public notice.

If a regular meeting of the Quorum Court is rescheduled by petition, the County Clerk is responsible for giving timely notice to the County Judge and the Justices of the Peace in writing, if time permits, as well as giving public notice.

### **Section 4: Secretariat**

In accordance with A.C.A. § 14-14-902, the County Clerk or her designee is appointed as Secretariat of this Court. The duties of the Secretariat shall be as stated in A.C.A. 14-14-903(a)(3). She shall record all full court and committee meetings, with the exception of executive sessions.

### **Section 5: Legal Counsel**

The County Civil Attorney is hereby designated as legal counsel for the Quorum Court pursuant to A.C.A. 14-14-903(b).

### **Section 5: Procedural Rules**

Robert's Rules of Order are hereby designated as the controlling Rules of Procedure for all meetings of the Faulkner County Quorum Court, pursuant to A.C.A. 14-14-904(e).

Dated: January 20, 2015

Attest: Margaret Darter  
Margaret Darter  
Faulkner County Secretariat  
Faulkner County, Arkansas

Dated: January 20, 2015

Affirm: James R. Baker  
James Baker  
Faulkner County Judge  
Faulkner County, Arkansas

